



Provider Access Policy

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Table of Contents:

1. Aims
2. Statutory requirements
3. Student entitlement
4. Management of provider access requests
5. Previous providers
6. Pupil destinations
7. Complaints
8. Links to other policies

1. Aims

At RPT schools we aim to provide all pupils from Year 8 to 13 with meaningful opportunities to explore a wide range of future options.

This policy statement aims to set out The Rise Partnerships Trust (RPT) arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

Our mission is for every child and young person to be successful in their future lives. For this to happen we must champion the unique potential of every pupil. We know that an excellent education underpinned with opportunities to love, learn and laugh is transformative, and we are committed to this motto.

We aim to:

- Develop knowledge and awareness among young people of all career pathways available to them.
- Support young people in learning more about opportunities for education and training outside of school, before they make crucial choices about their future options
- Reduce drop-out from courses and avoid the risk of young people becoming NEET (not in education employment or training)

We take into account pupils' varied life experiences and needs, providing equal opportunities for all pupils, whatever their age, disability, race, religion or belief, gender / gender identity or socio-economic background, to ensure that every child really does matter.

2. Statutory Requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in:

- Section 42B of the [Education Act 1997](#),
- Education and Skills Act 2008
- The School Information (England) Regulations 2008
- The [Skills and Post-16 Act 2022](#)
- Guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#) 2023.

This policy shows how our school complies with these requirements.

3. Student/ Learner Entitlement

All young people in years 8 to 13 at The Rise Partnership Trust are entitled to:

- Two encounters for pupils during the 'first key phase' (year 8/9) that are mandatory for all pupils to attend
- Two encounters for pupils during the 'second key phase' (year 10/11) that are mandatory for all pupils to attend
- Two encounters for pupils during the 'third key phase' (year 12/13) that are mandatory for the school to put on but optional for pupils to attend
- Find out about further education training, technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education, supported internships and apprenticeships, e.g. through activities and events such as options events, assemblies and taster events
- Understand how to make applications for the full range of academic and technical courses

3.1 Meaningful encounters with providers

RPT Schools are committed to providing meaningful encounters for all pupils. Support is offered to visiting providers to ensure they understand the needs of our young people and a meaningful encounter:

- Is where the young person can explore what it is like to learn, develop and succeed in that environment
- Involves meeting both staff and trainees
- Has a clear purpose
- Is underpinned by learning outcomes that are appropriate to the needs of the young person
- Involves a 2-way interaction between the pupil and the provider
- Includes information about the provider, such as their recruitment and selection processes, the qualifications that provider offers and the careers these could lead to
- Describes what learning or training with the provider is like
- Is followed by opportunities for the pupil to reflect on the insights, knowledge or skills gained through the encounter

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact the Careers Leader or Headteacher.

The Avenue School
Head teacher – Penny Doswell
Careers Lead – Amy McNicholas
School contact number - 0203 829 4690
Email – amymcnicholas@thevenueschool.london

Wembley Manor
Head teacher – Andrew Chaplin
Careers Lead – Dorota Wlosek
School contact number – 0204 631 0888
Email - dorota.wlosek@wembleymanor.co.uk

4.2 Information we ask from providers

RPT ask each provider to provide the following information for our pupils:

- Information about your provision and the approved qualifications or apprenticeships you offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with you is like
- Answer to any questions from pupils

4.3 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

- Careers Week
- Curriculum links and events
- Visits throughout the year from providers of apprenticeships and technical qualifications, employers, further education providers and other destinations.

Please speak to the Careers Leader to identify the most suitable opportunity for you

4.4 Live online encounters

We will consider requests for live online encounters with providers, where this is deemed accessible and appropriate to sufficiently meet the additional needs of our pupils

4.5 Granting and refusing provider access requests

Each access request will be considered on a case-by-case basis.

We will grant access requests where there is opportunity for a positive contribution to our careers programme.

4.6 Safeguarding

Our Safeguarding and Child Protection Policy outlines the school's procedure for checking the identity and suitability of visitors. This policy is available on our school website.

Education and training providers will be expected to adhere to this policy.

4.7 Premises and Facilities

Our schools will make their main hall, classrooms or meeting spaces available for discussions between the provider and students, as appropriate to the activity. School will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Leader. This will be made available to pupils and families as appropriate. Providers will be met and supervised by a member of staff who will facilitate their visit.

5. Working with parents and carers

We aim to involve parents and carers in our careers programme. If you would like to speak to the school about encounters with providers, please contact the Careers Lead (section 4.1).

We also welcome feedback from parents and carers to help improve our offer of encounters with providers.

6. Complaints

Any complaints related to provider access can be raised following the school complaints procedure [The Rise Trust Partnership - Trust policies](#) or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

7. Links to other policies

- Safeguarding/Child Protection Policy
- Careers Policy
- Curriculum Policy
- Complaints Policy
- SEND Policy
- EDI Policy

8. Monitoring arrangements

Arrangements for managing the access of education and training providers to students are monitored by Head teachers (section 4.1)

This policy will be reviewed by the Executive Director for Schools annually.

At every review, the policy will be approved by the trust board.

